

Sacred Heart Parish

203 Church Rd – Oxford, Pennsylvania, 19363
610-932-5040

ANNOUNCED Mass Intention Request – One Per Form

Mass for (*please print clearly*): _____

Requested by: _____ Today's Date _____

Address: _____

Phone: _____ Email: _____

Announced Mass

Circle One: Living or Deceased

NOTE: We can only accommodate a requested date/time *if it is available*. Otherwise, the next available date/time will be given.

First Date Choice _____ Time _____

Second Date Choice _____ Time _____

Will you need a Mass Card? ** Yes No

****Mass cards need to be picked up from the office**

In special circumstances only (e.g., the requestor lives more than 20 miles away or is homebound), the card will be sent to the family of the person for whom the Mass is being said, if one is requested.

Card to be sent to:

Name: _____

Street Address: _____

City: _____ State: _____

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General Information and Guidelines for Scheduling Mass Intentions

1. Masses will be scheduled in the order that they are received in the Parish Office.
2. The suggested stipend is:
Announced Mass - \$10
3. You may request a Mass by:
 - Stopping by the parish office during office hours and filling out a form, or
 - Returning the completed request form and stipend in an envelope clearly marked “Mass Request” to the Parish Office via postal mail, the Parish Center drop box, or in the weekend collection basket.
4. According to Church Law, our pastor is obliged to offer one Mass intention for all the people entrusted to him each Sunday. The Mass for “The People of Sacred Heart” is scheduled on a rotating basis among all four weekend Masses.

For Office Use Only (when stipend is received):

Date Stipend Received: _____

Amount Received: _____ Check # _____ or Cash _____

Stipend placed in box for Business Manager:

Date: _____ Staff Initials: _____

Additional Notes: